

ADMINISTRATIVE - INTERNAL USE ONLY

NIO # 1343-76

17 August 1976

MEMORANDUM FOR THE RECORD

SUBJECT: NIO Meeting With Hal Ford and Anne Karalekas, 6 August 1976

1. Those attending for the NI Staff were:

Dick Lehman
Jim Lilley



2. Ford opened the meeting with a briefing on the organization of the Senate Select Committee on Intelligence and, more specifically, on what the Collection, Production, and Quality Subcommittee will be doing. For finished intelligence, generally, Ford said they would be looking at such areas as producer-consumer relations, priorities in the sense of how you keep a priority matter priority, the extent to which collection is driven by collection capabilities, and the scope and variety of services offered.

3. On the estimative process, Ford said they would be examining:

- o Are estimates necessary.
- o Current practices.
- o Alternative art forms.
- o Patterns of dialogue within the Community and with consumers.
- o Feedback from consumers.

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- o The use of estimates by the Defense Department.
- o How estimates condition consumers' thought processes.

The staff's paper on estimates will be part of a larger paper due by the end of the year. Because of the short deadline, this first paper will attempt only to provide an overview of the Community and what it produces, rather than getting very deeply into the question of quality and how it might be improved.

STAT 4. The NIOs briefed Ford and Karalekas on how the estimative process has changed [REDACTED] Essentially, staff members were told that fewer estimates are produced; those that are produced are of two distinct types:

- o Focused and timely estimates that respond to specific requirements.
- o Structured estimates, such as the military ones, that provide an Intelligence Community with a base of agreement and disagreement and serve as reference works.

Policymakers learn of new developments through current intelligence publications and get the meaning of these developments scrubbed down for them -- in the estimative sense -- through briefings to such groups as the Verification Panel Working Group. The NIOs' new function as a surveyor of collection capabilities and activities was also mentioned.

5. The discussion of current estimative practices led to comparisons between those now in use and those employed in the past. The point was made that, as each administration has had its own way of doing business, so the Intelligence Community has changed the ways it had delivered the goods. Ultimately, this mechanism has responded primarily to the likes and dislikes of a few key people in each administration. In the last eight years, that key person has been Henry Kissinger. So, too, with each administration has practice varied on the use of outside advisors to the President; there has been less of this, perhaps, in the last two years.

6. In an attempt to give Ford and Karalekas an insight as to how estimates may contribute to policymaking, [REDACTED] reviewed the production he had managed over the last year on southern Africa.

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TRANSMITTAL SLIP			16 AUG 78	
TO: All NIOs <i>SSC file</i>				
ROOM NO.		BUILDING		
REMARKS Please look this over. If you have any problems, would you raise them at the morning meeting on Tuesday. <i>ok'd to 8/17.</i>				
FROM:		AEO/NI		
ROOM NO.		BUILDING		EXTENSION

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UNCLASSIFIED		CONFIDENTIAL		SECRET	
OFFICIAL ROUTING SLIP					
TO	NAME AND ADDRESS		DATE	INITIALS	
1	Ex Officer, DDNIO 7E62 Hqs				
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ACTION		DIRECT REPLY		PREPARE REPLY	
APPROVAL		DISPATCH		RECOMMENDATION	
COMMENT		FILE		RETURN	
CONCURRENCE		INFORMATION		SIGNATURE	
Remarks: Attached are some proposed guidelines for handling contacts between the Senate Select Subcommittee staff and the production offices. Once you have made any changes you think necessary, I would propose recommending that it be circulated in the production offices. copies to: <div style="border: 1px solid black; width: 150px; height: 40px; display: inline-block; vertical-align: middle;"></div> OLC DDI DDS&T Ex Officer, DDNI SA-D/DCI/IC					
FOLD HERE TO RETURN TO SENDER					
FROM: NAME, ADDRESS AND PHONE NO.				DATE	
CSO 7F30 Hqs <div style="border: 1px solid black; width: 80px; height: 20px; display: inline-block; vertical-align: middle;"></div>				8-13-76	
UNCLASSIFIED		CONFIDENTIAL		SECRET	

DRAFT

GUIDELINES FOR THE SENATE SELECT SUBCOMMITTEE

The Subcommittee on Collection, Production and Quality of Intelligence (Senate Select Committee on Intelligence) has embarked on a study of the CIA production process. The Director wants the Agency to be as cooperative as possible in assisting the Subcommittee to accomplish this study. As the Subcommittee staff will require access to both production personnel and the product itself, the following procedures are established:

1. All Subcommittee staff access to CIA publications and production personnel (including National Intelligence Officers) will be coordinated through the office of [REDACTED] Congressional Support Officer; the Intelligence Community Staff will have responsibility for handling non-substantive publications produced under IC auspices. [REDACTED] will coordinate contacts with the IC Staff. [REDACTED] Assistant Legislative Counsel, will serve as the Subcommittee's point of contact with OLC. STAT STAT

2. The Subcommittee staff will have access to codeword material in the Headquarters Building. Initially, a reading room has been set up for the staff in 7F30. Non-codeword documents on loan to the Subcommittee will be sent to their office through the CIA courier system and a list of such documents provided the Office of the Legislative Counsel.

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3. The Subcommittee staff will request interviews through the Congressional Support Officer who will contact the production office involved. The Subcommittee staff will be permitted to conduct its interviews directly with the CIA officer(s) involved. The CIA officer may be asked to provide a short memorandum for the record. Individuals being interviewed should not release documents or publications to a Subcommittee staff member during an interview. This will be handled by the CSO. All staff hold TOP SECRET and appropriate special clearances.

4. The CSO will be responsible for examining publications provided the Subcommittee to insure that sensitive ongoing policy support issues and the identification of human sources are protected. He will consult with the issuing Directorate or Office when there is any question about sensitivity.

5. The CSO will be responsible for keeping the Office of Legislative Counsel informed of Subcommittee staff contacts and requests. He is similarly responsible to the DDI, DDS&T, and Deputy to the DCI for National Intelligence. He also is responsible for keeping detailed and accurate records of all Subcommittee contacts and requests.